

Privacy Notice

Data Protection law changed on 25 May 2018 due to GDPR regulations. This notice explains how we use your personal information.

Your personal information is held on file with Smile Mediation for invoicing, statistical and administration purposes and so we can contact you with information and event invitations. It is held securely on file. We will hold most data for a period of 5 years, but financial details will be kept longer to comply with taxation legislation. We process this data as the business promotion of Smile Mediation and to determine the effectiveness of our service.

Our events and newsletters are hosted separately and you have given or withheld consent to that directly.

Should you attend a Smile event, we may take still photography and/or video for marketing purposes at a future time, including posting on the website and social media. Those who are interviewed on camera will be asked permission at the time – otherwise please be aware you may still be captured in group shots. Equally other Trainers often take pictures/video for social media so if you expressly do not wish your image to be used in this way please make this clear to the organisers on arrival.

If at any time you wish to withdraw consent you can contact info@smile-ltd.co.uk or call 01282 436989. Equally if you wish to see, remove, update or amend any contact details please let us know at any time. The Information Commissioners Office can be contacted on the website www.ico.org.uk

Kind regards,

Karen Ainsworth
Manager
Smile Mediation